

**Holliston Public Library Board of Trustees – Minutes from February 17, 2010**

**Present:** Pat Fuller, Bill Heuer, Nancy Baron, Cathy Soucy

**Absent:** Laraine Worby, Jim Pond

**Also Present:** Leslie McDonnell, Library Director

**Minutes:** Pat motioned to accept the minutes of the Jan 13 meeting, Nancy seconded, all in favor.

**Director's Report:**

- 1. Tenna cleaned out children's videos. Adult videos are next.**
- 2. Self-checkout fully installed and working very smoothly and easy to use. Minor issue with DVD's being checked out and still locked has been resolved with a notice.**
- 3. New shelving under the front desk (paid for by FOL) has been installed and has resolved the wire management situation.**
- 4. New Book Drop has been installed and working well. One old unit will be locked and used in reserve for high volume long weekends, holidays etc.**
- 5. Waivers are "unlimited" this year, and Holliston has received theirs.**
- 6. Michelle Milligan (FOL), Dan Mades (Holliston Historical Soc), Bob Malone, Winnie Carey (School IT), and Cathy Soucy (Trustee) have volunteered to be on the 5yr Plan Committee.**
- 7. A broken coil in the HVAC system resulted in flooding at the library. Repair will be approx \$1600-1700. Also, another pump is gone and will cost about \$2K. They are currently experimenting with turning off the air exchangers for the winter months. Leslie will look into long-term options.**
- 8. The library is now on Facebook. Links to the website and preliminary info shows library hours.**
- 9. An extensive budget discussion was held in light of the FinCom dictate of a 3% reduction over FY'10. Leslie provided some drafts of various options and the Trustees asked numerous questions. The Trustees asked Leslie to discuss with Paul LeBeau. Leslie will get further info at a department head meeting on Friday and will probably be scheduled to meet with FinCom during the next few weeks. Pending the**

**schedule, the Trustees may schedule a meeting prior to the FinCom session.**

**Next Meeting Date:** Scheduled for March 10 (pending budget w/FinCom)

Pat moved we adjourned, Cathy seconded, all in favor (9:36 pm).

Respectfully submitted,

William Heuer